

CODE OF CONDUCT

The Board of Governors expects ethical and businesslike conduct of its own members and of itself as a whole. This also includes members of Board committees. Board and committee members are accountable for exercising the powers and discharging their duties honestly, in good faith and in the best interests of the organization. Enforcement of the code of conduct is the responsibility of the chair of the Board.

The following code of conduct shall be observed by the Board of Governors and its committees. Any complaint should be sent to the Secretary of the Board.

Board and committee members shall:

- be knowledgeable about the IB's mission and goals as well as current operations and issues
- actively support and promote the IB's mission
- attend meetings well prepared and participate fully in all matters
- accept and support the Board decisions and committee recommendations and respect confidentiality
- not become involved in specific management, personnel or curricular issues
- guard against conflict of interest, whether business-related or personal and declare any such potential conflict
- take care to separate the interests of the IB from the needs of a particular constituency. The Board and its committees are not representative bodies. Each member speaks and acts at meetings of the Board and its committees in the interests of the whole organization
- have the responsibility to support the IB and its director general and to demonstrate that support within the community
- not deal with an issue individually, as authority is vested in the Board as a whole. A member who learns of an issue has the obligation to bring it to the director general or to the chair of the Board
- have fiduciary responsibility to the IB for sound financial management.

I have read, understood and agree to abide by the above code of conduct.
I have respected it and will continue to do so.

Date: _____ April 2011 Signature: _____